



ReloFact: Temporary Dual Residence Assistance

This ReloFact explains what Temporary Dual Residence Assistance (TDRA) is and how it works. For additional information, refer to the article 8.2.07 of the Relocation Directive.

The information provided in this document is made available in the form of a general guide and is to be used for information purposes only. The relocation directive remains the authority for the reimbursement of all relocation expenses and you are encouraged to review the directive for eligibility prior to incurring any expenses.

What is TDRA?

The Canadian Armed Forces expect that you will be responsible for expenses related to one residence at any given time. In some cases, you will have to maintain the costs associated with two residences, at the same time. To cover the additional expenses incurred for a second residence, you may be entitled to claim actual and reasonable expenses incurred to maintain your origin home, provided it remains unsold, vacant and actively marketed.

For example: Your home at origin has not sold and you have to proceed to your new place of duty to work. TDRA may cover expenses associated with your origin home until such time that your home sells, provided your budget has sufficient funds available to support the reimbursement.

What expenses does TDRA cover?

TDRA may cover the following expenses:

- Interest charges on a first mortgage (or on a second mortgage if there are no charges on a first mortgage)
- Property and school taxes
- Utilities
- Property Insurance
- Property maintenance (such as lawn cutting, snow removal, and minor maintenance)
- Rental of a mobile home pad

How do I claim TDRA?

To ensure that you are not out of pocket, please ensure that there are sufficient funds on your relocation card to cover those expenses. As TDRA is typically for a short period of time, keep all of your receipts until your origin home has sold. At that point, upload the following receipts to your online portal and complete one expense report online:

- **Mortgage interest charges** – A breakdown from your financial institution showing the interest paid for that period of time
- **Property and school taxes** – The tax notice for the year or in the event the house has sold, the statement of adjustments showing the property taxes paid to date
- **Utilities** – The appropriate utility bills
- **Property Maintenance** – Invoices showing the property maintenance paid, itemized by date
- **Property Insurance** – The full insurance policy along with the total paid for that period
- **Rental of a mobile home pad** – A detailed invoice showing the rental cost