



ReloFact: Attending Fees and Power of Attorney

This ReloFact explains Attending Fees and Power of Attorney. For additional information, please refer to article 8.1.08 of the Relocation Directive.

The information provided in this document is made available in the form of a general guide and is to be used for information purposes only. The Relocation Directive remains the authority for the reimbursement of all relocation expenses and you are encouraged to review the directive for eligibility prior to incurring any expenses.

What are Attending Fees and Power of Attorney?

It is always recommended that you be present for the sale and/or purchase of your residence, however, if you cannot be present, the following may be applicable;

Attending Fees:

If you cannot be present for the closing, you may be required to retain a lawyer to witness the signing of your sale and/or purchase documents. The signed documents will be couriered to your lawyer facilitating the closing and an attending fee will be charged.

Power of Attorney:

A Power of Attorney (POA) is a document which gives another party the legal authority to act on your behalf in order to manage your legal and financial affairs.

Example:

You are unable to attend the closing of your residence at origin, as you are currently tasked away. You have appointed your father as POA, granting him the ability to sign all closing documents on your behalf.

How is it Reimbursed?

The Base Commander (BComd) / Base Administrative Officer (BAdmO) must certify that you could not be present for the closing of your residence. With approval, you may be reimbursed for the costs related to attending fees or power of attorney. You will be required to upload the approval and the invoices to your Member Secure Website (MSW), for reimbursement through an expense claim.