



## ReloFact: House Hunting Trip (HHT)

This ReloFact explains what a House Hunting Trip is. For additional information, please refer to Chapter 4 of the Relocation Directive.

The information provided in this document is made available in the form of a general guide and is to be used for information purposes only. The Relocation Directive remains the authority for the reimbursement of all relocation expenses and you are encouraged to review the directive for eligibility prior to incurring any expenses.

### The Purpose and Timing of a House Hunting Trip?

Typically, a House Hunting Trip is taken once you have received the official notification of your posting and prior to your Change of Strength (COS) date.

The purpose of a HHT is to secure permanent accommodations (rent or purchase) at the new place of duty; and to coordinate the dates of the disposal and acquisition of your residences to facilitate a door to door move.

Note: If you have secured accommodations prior to your posting, the entitlement for an HHT will no longer exist. For additional information, please refer to the Destination Inspection Trip (DIT) ReloFact.

### Eligibility for a House Hunting Trip?

With your Commanding Officers (CO) approval, you may choose one of the following options:

Standard HHT:

- 5 days and 5 nights plus two travel days (7 days & 6 nights) for you and/or your spouse, reimbursed from the Core Component.
- Dependants will be reimbursed from the Custom Component (pending availability of funds).

Extended HHT:

- An additional 4 days and 4 nights can be added to a Standard HHT (11 days & 10 nights), reimbursed from the Personalized Component (pending availability of funds)

Short Distance HHT:

- When the distance from the old and new place of duty is in close proximity, you may choose the option to travel back and forth each day, duration not to exceed a total of 5 trips, reimbursed from the Core Component.

### House Hunting Incentive

Should you plan a shortened HHT or return prior to using all HHT benefits, you may be entitled to an incentive of up to \$250.00, which will be added to your Personalized Component. For additional information, please refer to the Incentive ReloFact.

This incentive does not apply on a Short Distance HHT as per article 4.2.05 of the Relocation Directive.